

MINUTES OF A REGULAR MEETING

March 24, 2015

The meeting was called to order at 5:30 p.m. by Mayor Vaun D. Ryan.

A roll call was taken which showed council members Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick present. Mayor Ryan stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page. JR Bird is excused.

Others present included City Manager Justin Johnson, City Recorder Carolyn Wilcken, Assistant City Manager and Finance Director Shawn Metcalf, City Engineer Chris Thomsen, Hal Huff, LeeNichole Marett, Pete Butcher, William Butcher, Brett Adams, Nicholas Chapoose, Kaleb Womack, Vince Reiley, Kaden Redmond, Steven Timothy, Grant Charles, Brad Hancock, Mike Hyde, Ken Burdick, Ron Winterton, Greg Todd, Tyler Allred, Craig Ashby, Lynn Snow, and Eric Larsen present.

Opening prayer was given by Albert Foster.

MINUTES

A motion was made by Councilman Joe Burdick to approve the minutes of the regular meeting of March 10, 2015, after revision. Motion was seconded by Councilman Aaron Weight. Those voting Aye were Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick. Motion was carried unanimously.

CAPITAL BUDGET UPDATE

Finance Director Shawn Metcalf came before Council to give a capital budget update. Council reviewed the handout Shawn presented to them. Shawn is actively looking at ways to reduce the budget in case of income shortfalls due to the downturn in oil. Both this year's budget as well as next year's budget are being reviewed.

GREYHAWK SUBDIVISION – CONDITIONAL ACCEPTANCE – 2-YEAR WARRANTY

Zoning Director Chris Thomsen came before Council asking for a Council letter of conditional acceptance to Greyhawk Subdivision to begin the 2-year warranty period. After review and discussion, Council felt they needed clarification of several things before they could make a decision.

TRAILER PARK LOT SPLIT PRESENTATION

City Attorney Grant Charles came before Council to give a report on splitting property that is currently a trailer park. The current owner desires to split the lot so one of the parcels can be sold.

Grant explained that as the current ordinance reads, a decision on this issue would be administrative. The ordinance states there will be no new trailer parks but does not directly address splitting an existing trailer park. After discussion, a motion was made by Councilman Aaron Weight to deny the request to split the trailer park. Motion seconded by Councilman Gordon Snow. Those voting Aye were Aaron Weight, Gordon Snow, and Joe Burdick. Albert Foster voted Nay. Motion was carried.

COVE SEWER COMMITTEE PRESENTATION

Members of the Cove Sewer Committee came before Council to report on their discussions. Committee Chair Lynn Snow reported on a number of ways that had been discussed to provide sewer to the Cove area. Mr. Snow stated that at this point, the committee has dismissed all these avenues except annexation. The City Council has already expressed a willingness to annex. However, Council stated they would need to receive more detail regarding annexation and the problems experienced in the Cove area would need to be addressed. Some of the concerns included making sure costs do not increase for Roosevelt City residents. It was stated that Roosevelt City might consider being the applying entity for a grant/loan to extend sewer to this area. It was also mentioned that there would possibly need to be an interlocal agreement with the County regarding such things as drainage and the maintenance of existing roads that are built to County standards as opposed to City standards.

250 NORTH 900 EAST ALLEY DISCUSSION

City Engineer and Zoning Director Chris Thomsen explained to Council that the property located at 250 North 900 East is being developed for a Taco Bell. The issue is who will be responsible for paving the alley and the potential uses of the alley. Chris is seeking direction because there is a Planning and Zoning meeting tomorrow night to review the site plan. Council discussed some concerns they would like to see addressed.

CLOSED SESSION

A motion was made by Councilman Albert Foster to go into a closed session to discuss property acquisition matters and then convene back into a regular city council meeting. Motion seconded by Councilman Aaron Weight. Those voting Aye were Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick. Motion was carried unanimously.

CITY MANAGER REPORT

Justin Johnson reported that secondary water is expected to begin March 31, which is two week earlier than we've ever received it. Strata would like to make a report to Council on some of their projects.

COUNCIL REPORTS

Gordon Snow expressed his concern with the road plans by Duchesne County School District and would like to invite them to visit with Council. Gordon asked about the airport hangar leases and the approval process.

Joe Burdick reported that work is being done on the #13 golf course hole to repair the golf cart path after repairing water line problems. There has been no push back yet on the fee increases.

Aaron Weight would like a reminder letter sent out on the spring cleanup plans. There is renewed interest in putting in a fishing pond.

PURCHASE ORDERS

A motion was made by Councilman Aaron Weight to approve the following purchase orders. Motion seconded by Councilman Joe Burdick. Those voting Aye were Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick. Motion carried unanimously.

67547	Moon Lake Electric	\$ 1,510.00
67587	Mountainland Supply Co.	5,268.54
67584	Freedom Mailing Services, Inc.	1,308.22
67585	Sensus	1,784.47
67543	Stoker & Parson Company's	82,777.10
67332	J.W West Homes	2,000.00
67557	Cardwell Distributing, Inc.	1,545.45
67630	Mobile Golf Services	10,157.40
67435	Kim Harding	1,200.00
67541	Eda Architects	68,236.35
67559	Uintah Basin Overhead Door	3,291.00
67588	Jones Paint & Glass	1,370.42
67520	Vernal City Corporation	7,500.00
67333	Poppoff Concrete Construction	6,570.00
67334	Mountainland Supply Co.	6,033.73
67335	Terry R. Brotherson Excavating	571,483.48
67703	Dan's Tire Service	535.90
67439	Cem Sale & Service	793.39
67607	Century Equipment Company	861.30
67336	Mountainland Supply Co.	49,855.78
67608	Mountainland Supply Co.	1,543.72
	Foote & Charles PC	5,000.00
	Joel D. Berrett Attorney At Law	1,250.00
	Questar Gas	<u>4,226.41</u>
	TOTAL	<u>\$836,102.66</u>

A motion was made by Councilman Gordon Snow to adjourn the meeting. Motion seconded by Councilman Joe Burdick. Those voting Aye were Albert Foster, Aaron Weight, Gordon Snow, and Joe Burdick. Motion carried unanimously.

Meeting adjourned at 9:15 p.m.

Vaun D. Ryan, Mayor

ATTEST:

Carolyn Wilcken, Recorder